



**ISSF WORLD CUP
SHOTGUN
LAHTI, FIN
13 – 23 AUG 2019**

GENERAL INFORMATION

All information is available on the following websites:

www.issf-sports.org

www.lahti-wc2019.fi

All Preliminary and Final Entries for Athletes and Officials can be done directly online:

<http://entry.issf-sports.info>

1. Invitation

The Invitation is attached to this General Information.

2. Dates and Schedule

Official Arrival	13 AUG 2019
Official / Pre-Event Training	14 / 15 AUG 2019 (Trap), 19 / 20 AUG 2019 (Skeet)
Technical Meeting	14 AUG 2019
Competitions	15 AUG – 22 AUG 2019
Official Departure	23 AUG 2019

The Preliminary Competition Schedule of the ISSF World Cup is attached to this General Information. The Final Competition Schedule (including Training Schedule) will be distributed after the Final Entry Deadline (30 days before the Official Arrival day). The latest Schedule updates will be provided at the Technical Meeting.

3. Rules and Regulations

The ISSF World Cup will be conducted according to the ISSF Rules and Regulations "Edition 2017 – Second Print V1.1 01/2018". Detailed information is available on the ISSF website www.issf-sports.org.

ISSF Juries (Jury of Appeal, Competition Jury, and Equipment Control Jury) will be designated by the ISSF to supervise the ISSF World Cup. Qualified Range Officers / Referees holding applicable ISSF licenses will conduct the competitions.

ISSF Technical Delegate:
Mr. Tamaz IMNAISHVILI, GEO

Competition Manager:
Mr. Curt SJÖBLOM, FIN

Organizing Committee:
Mr. Curt Sjöblom
Finnish Shooting Sport Federation
Valimotie 10
00380 Helsinki, Finland
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Shotgun Equipment

All skeet athletes must have ISSF seals with serial numbers on their marker tapes. Any shooting vests that do not have ISSF seals on the marker tapes must be submitted to Equipment Control for inspection and the affixing of a seal before the competition.

Equipment Control will be conducted according to ISSF Rules using approved, calibrated instruments. Pre-competition testing is not mandatory, however, athletes are responsible for competing with legal equipment and clothing. All athletes are urged to submit any doubtful equipment and clothing to Equipment Control or the Shotgun Jury for checking before the competition. All athletes are subject to being selected for random testing during the competition. Athletes found to be in violation of the rules for guns or skeet marker tapes will be disqualified.

Cartridge Controls

During Qualification, athletes whose cartridges are to be tested are selected by a computer draw. Between 10% and 18% of the athletes participating in an event will be selected for cartridge testing. Two (2) plus four (4) cartridges will be selected from each athlete and placed in separate labeled envelopes. The two (2) cartridges must be tested, first. If both cartridges weight 24.50 g or less, no further action will be taken. If one (1) or both cartridges weight more than 24.50g, then the four (4) cartridges in the second envelope must be tested. If the average of the six (6) cartridges weight more than 24.50 g, then the athlete must be disqualified (DSQ).

During Final, all six (6) finalists must be tested using the same procedure. The Finalists or their Coaches/Officials must bring, as early as possible, but not later than 30 minutes before the scheduled start of the Final (Reporting Time), all the cartridges that will be used during the Finals and place them in separate Cartridge Control Boxes on the Finals field of play. The Finalists must report at least 15 minutes before the start of the Final. The Equipment Control Jury will take the necessary samples from the boxes, and the boxes will be sealed. The boxes must be left under the supervision of Equipment Control Jury Member on the FOP. Once ammunition is placed in the box and sealed, only the Equipment Control Jury or the Finalist can remove ammunition from the box. No additional cartridges are brought to a Finalist during Finals. All cartridge controls must be completed before the start of the Presentation of the Finalists. Any disqualified (DSQ) athlete will not be allowed to participate in the Finals (There will be no elimination for 6th place; the first elimination will be for 5th place).

Colored Wads

Only transparent or translucent wads with no color may be used.

If an athlete uses ammunition that is not in accordance with Rule 9.4.3.1 a), then the athlete must be disqualified (DSQ).

4. Participation

Individual Events

ISSF Member Federations may enter a maximum of three (3) athletes per World Cup event. Because of expected very high numbers of entries, the additional athletes to shoot for "MQS only" are NOT permitted!

In case of the maximum number of possible starts is NOT reached at the 30 days Final Entry Deadline, up to two (2) additional athletes to shoot "MQS only" will be accepted (on a first come, first serve basis).

Mixed Team Event

ISSF Member Federations may enter a maximum of two (2) teams consisting of one (1) man and one (1) woman per mixed team event.

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Maximum Entry

The maximum number of starts per event is the number of athlete entries that can be accepted for each ISSF World Cup event. Range capacity is determined by the available shooting time and the number of available ranges.

If the maximum number of starts is reached during the Final Entry process, a “waiting list” for that event(s) will be established. If cancellations are subsequently received, entries from the waiting list will be entered on a first come, first served basis. ISSF Headquarters and the Organizing Committee will cooperate to determine if additional entries from the waiting list can be accommodated.

Men Events	Max. No. of Starts	Women Events	Max. No. of Starts
Trap Men	144	Trap Women	84
Skeet Men	150	Skeet Women	90
Mixed Team Event	Max. No. of Teams		
Trap Mixed Team	54		

ISSF ID Number

All athletes must sign an "Athlete's Declaration" and have an official ISSF ID number issued before participation in the ISSF World Cup.

Athletes without ISSF ID number will not be allowed to participate. ISSF ID numbers can be obtained from the ISSF Headquarters by using the official application form.

Quota Places and MQS

Quota Places for the 2020 Olympic Games Tokyo (JPN) will be awarded according to the Qualification System. Detailed information is available on the ISSF website www.issf-sports.org.

Results obtained during this ISSF World Cup will be recognized as MQS for the 2020 OG.

Athlete biographies will be distributed and photos will be taken.

5. Entry Process

Please complete the attached Registration Forms (Annex 1 – 9) and return them by the established deadlines.

Preliminary and Final Entries for Athletes and Officials must be submitted to ISSF Headquarters. Entry Forms are provided, but ISSF Member Federations are urged to use the ISSF Online Registration Service.

All other Registration Forms must be returned to the Organizing Committee (see also: “Summary of Deadlines”).

Preliminary Entries

ISSF Member Federations entering the ISSF World Cup must submit the Preliminary Entries not later than **10 APR 2019**.

Please use the ISSF Online Registration Service <http://entry.issf-sports.info>, or exceptionally complete the Preliminary Entry Form (Annex 1) and return it by email or fax to the ISSF Headquarters.

Final Entries

ISSF Member Federations must forward their Final Entries directly to the ISSF HQ. The Final Entry Deadline (30 days before the Official Arrival day) is **14 JUL 2019**.

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Please use the ISSF Online Registration Service <http://entry.issf-sports.info>, or exceptionally complete the Final Entry Forms (Annex 3) and return them by email or fax to the ISSF Headquarters.

Late Entries

If the maximum number of athlete entries have not been reached, late entries will only be accepted until the Late Entry Deadline (3 days before the Official Arrival day) which is **9 AUG 2019**.

Important Note: Until the 3 days Late Entry Deadline, the following changes in the Final Entries are possible without restriction and additional fees:

- a) Change of names / athletes within an event
- b) Change of Status (World Cup athlete ↔ “MQS only” athlete) within an event.

Any additional entries received after the Late Entry Deadline, from **10 AUG 2019** onwards, may not participate.

Entry Confirmation upon arrival

All Team Leaders of ISSF Member Federation Delegations must report to the OC Entries Official and confirm their Final Entries. The confirmation must be completed before 12:00h on the day before the Pre-Event Training.

Entry Changes after the Late Entry Deadline

From **10 AUG 2019** onwards, only the following changes in the Final Entries are permitted:

- a) Replacement of a registered athlete by another already registered athlete in another event can be made only before 12:00h on the day before the Pre-Event Training for that event.
- b) Change of Status in an event: an “MQS only” athlete can replace a withdrawn “World Cup” athlete. The withdrawn “World Cup” athlete may not shoot for “MQS only”. The exchange of athletes within an event is not permitted.

Cancellation

Any ISSF Member Federation that reduces the number of athletes listed in their Final Entries after the Final Entry Deadline (**14 JUL 2019**) must pay applicable entry fees and hotel room cancellation costs according to the number of athletes and entries on the Final Entry Forms originally received. If the applicable fees and costs are not paid, no member of that federation may participate.

Entry Fee

The entry fees include all charges for registration, local transportation between shooting range and official hotels and doping control.

The Entry Fees DO NOT include the cost of the Pre-Event and Unofficial Trainings for Shotgun.

Fee	Description
EUR 170.00	Final Entry Fee per athlete / per event
EUR 170.00	Final Entry Fee per mixed team
EUR 50.00	Final Entry Fee per official
EUR 50.00	Additional Late Entry Fee per athlete/mixed team / per event
EUR 170.00	Cancellation Fee per athlete/mixed team / per event
EUR 8.00	Pre-Event and Unofficial Training Fee per round Trap / Skeet (25 targets)



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Payment of Entry Fees

We kindly ask all Federations to transfer the payment for entry fees, transportation fees and possible gun permit fee by means of Bank transfer not later than **15 JUL 2019**. **There will be no separate invoice**. All amounts must be paid in full in EUR currency and all Bank charges must be paid by the participating Federations. Please make one payment for all members of your delegation. Please indicate which federation is sending the payment by using the IOC country abbreviation. The Team Leader is suggested to withhold a copy of the payment receipt, to show if requested at the on-site registration.

Other payments, fees for PET and UT etc. can be paid to the OC on the range. Cash payments at the shooting range in EUR only, or with valid credit cards (VISA and Master Card only), with a 4% bank transaction fee added. No Traveller Checks will be accepted.

Banking details:

Bank name: Nordea Bank Oyj
Bank address: Satamaradankatu 5, 00500 Helsinki, Finland
Account holder: Suomen Ampumaurheiluliitto
Account holder address: Valimotie 10, 00380 Helsinki, Finland
IBAN: FI41 1328 3000 0421 57
BIC/SWIFT: NDEAFIHH

NOTE: No accommodation payments are accepted by ISSF or the OC, these must be paid according to the instructions of Lahti Region, a regional event management agency managing all accommodations.

Accreditation Process

All persons involved in the ISSF World Cup (Athletes, Team Officials, ISSF Officials, OC Officials, Media Persons) must have accreditations that clearly identify the accreditation holder (with photograph, family name and first name, nation and function) in order to use the local transportation and to enter controlled areas on the shooting range.

Accreditations (for persons registered before the Late Entry Deadline and with photograph in the ISSF database) will be prepared by the ISSF Headquarters and Organizing Committee. All other accreditations will be prepared by the ISSF World Cup Accreditation Office. Accreditations and BIB Numbers will be distributed by the Organizing Committee after payment of the entry fees.

6. Shooting Range

The ISSF World Cup will take place at the at the Hälvälä Sport Shooting Center in the municipal of Hollola, close to the city of Lahti. (Approx. 15 km from the city center).

Address:
Ampumaradantie 111
15800 Hollola
Finland
GPS-coordinate of the range is: 61° 0,4996' N, 25° 28,9803' E

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The shooting range has 3 combined ranges for Trap/Skeet, 1 separate range for Trap and 2 separate ranges for Skeet.

The shooting range is equipped with Nasta machines and Elettronica Progetti acoustic release system. The Skeet ranges operate with acoustic release system.

All ranges are equipped with electronic scoreboards.

The firing direction of the shooting range is north-east.

The targets used for the ISSF World Cup are eco-friendly from Nasta, standard orange for the Qualification and flash orange for the Finals.

7. Immigration and Customs Requirements

Visa

Anyone who requires an Entrance Visa into Finland should contact the appropriate embassy, consulate or Visa agency at your location to obtain the Visa prior to arrival in Finland.

ISSF Member Federations that require an Official Invitation Letter for applying for a Visa, please fill in the enclosed Visa Support Form (Annex 7) and return it to the OC as soon as possible, but preferably not later than **10 JUN 2019**.

This form must be typed clearly readable on PC. The Invitation Letter will be made in English and emailed back to the federation who is responsible for presenting it to the visa authorities. Upon request a copy can be sent to the appropriate authority.

If you are uncertain if you need a visa for entering Finland or where to obtain one, please check at our foreign ministry's website um.fi/entering-finland

NOTE: Visa for entering Finland cannot be obtained at the border. All visa must be applied for in advance.

NOTE: Neither the Finnish Shooting Sport Federation nor the OC has any influence on the issuing of visas nor can we speed up processing time for late applicants. Furthermore, we will only issue Official Invitation Letters for the duration of the World Cup (plus a few days at both ends, if needed for travel purpose). We will however send the Finnish foreign ministry's visa department adequate information regarding the World Cup.

Custom Formalities / Temporary Import of Firearms and Ammunition

Athletes travelling with valid European Firearms Pass (EFP) do NOT need any additional permit to import guns and necessary ammunition into Finland. Citizens of Sweden, Norway, Denmark and Iceland can enter their guns and ammunition with their national gun permit. Any EU citizen not in the possession of an EFP for the gun and possible extra barrels they intend to use are urged to acquire one. A temporary gun permit is needed for all guns not registered in the EFP.

ALL OTHERS (non-EU and non-Nordic citizens) need to apply for a temporary gun permit. ONE permit for the whole national team. This permit can be acquired by filling the attached application form or preferably the form that can be downloaded from the OC website (www.lahti-wc2019.fi) and submit it to the Organizing Committee accompanied with the necessary attachments (passport copies and national gun permit copies) by email to gunpermits@lahti-wc2019.fi.

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One form per federation even if members of the team is arriving at separate times. If one form is not enough for your team, please fill as many forms as needed. The OC will apply for **one group permit** for each federation. Please read the instructions carefully on the OC website. The fee for a group permit is 30.00 EUR which is the same as for an individual permit. The gun permit includes the right to import all necessary ammunition at the time of arrival. No separate permit is needed for ammunition as long as it is brought with the athletes. A copy of the issued temporary permit will be emailed to the federations contact person who should issue all separately travelling part of the team with copies. A copy of the permit will also be sent by the OC to the customs at the point of entry into Finland.

Any changes in an already issued temporary gun permit is by the authorities considered a new application and will cost 30.00 EUR.

Any importing of ammunition by using a freight company should be done according to the freight company's instructions. Ammunition can also be purchased at the range.

NOTE: Regardless of EFP or temporary gun permit ALL GUNS must be declared (shown) at the customs at the point of entry into Finland! We strongly advice choosing the red line in the customs with guns and ammo. Choosing the green line could result in criminal charges and confiscation of guns and ammo.

NOTE: No gun permits can be obtained at entry into Finland, regardless of entry point.

Deadline for returning the gun forms via email to gunpermits@lahti-wc2019.fi is **10 JUN 2019**.

8. Accommodation

Official Hotels

The Organizing Committee has reserved the following official hotels:

Solo Sokos Hotel Lahden Seurahuone (**)**

Solo Sokos Hotel Lahden Seurahuone is a traditional, pleasant hotel with 147 rooms along the city's main street, 15 min drive from the venue. The hotel offers Scandinavian-style rooms with free Wi-Fi and cable TV. The Trio Shopping Centre is 200 m away.

All guest rooms have a minibar, a private bathroom with bathtub or shower.

The on-site Trattoria Seurahuone restaurant serves Italian dishes. The hotel has a summertime terrace, Pihatto, as well as Bar & Bistro for little snacks and drinks. Solo Sokos Hotel Lahden Seurahuone have always contributed 100% to delicious food and an excellent service.

Room prices starting from: SGL 184.00 EUR, DBL 215.00 EUR (incl. breakfast buffet)

Vierumäki Resort Hotel (**)**

Vierumäki Resort Hotel is located 45 min drive from the venue in the Sport Institute Vierumäki area.

The hotel offers Wi-Fi and private parking. Leisure and relaxation options include a sauna and a bowling alley. All rooms have a flat-screen TV and air conditioning.

Room prices: SGL 140.00 EUR, DBL 155.00 EUR (incl. breakfast buffet)

Messilä Resort Hollola (*)**

Located approx. 10 min drive from the venue and from the Lahti city center. Hotel Messilä offers free Wi-Fi, free parking and rooms with flat-screen TV and private bathroom with shower. Leisure options at



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the hotel include two saunas and a small indoor swimming pool. There are hotel rooms, old store houses and log cabins.

Room prices starting from: SGL 138.00 EUR, DBL 161.00 EUR (incl. breakfast buffet)

Scandic Lahti Hotel (*)**

Scandic Lahti with 138 rooms is located 5 min walk from the Lahti city center on opposite side of Lahti Travel center with good bus and train connections. Only 15-20 min drive from the venue. The hotel offers a popular breakfast buffet and free Wi-Fi. An indoor pool, 2 saunas and gym are free for guests.

All rooms include TV and ironing facilities. Some rooms feature a minibar. The hotel restaurant and bar serve Finnish specialities and international dishes.

Room prices: SGL 138.00 EUR, DBL 160.00 EUR (incl. breakfast buffet)

Scandic Lahti City Hotel (*)**

The Scandic Lahti City hotel is a cosy and charming hotel in the heart of Lahti city centre. Due to its excellent location, it serves as a good base, whether you're visiting for a holiday, business or want to explore Lahti's sports and cultural opportunities. Enjoy lunch and dinner in the popular restaurant and relax in our elegant lobby bar with a drink, magazines and TV. After a long day, enjoy a break in the comfortable sauna. Our spacious rooms and extensive room selection cater for all needs. The rooms have comfortable beds and all you need for a good night's sleep. It's easy for even a bigger group to feel comfortable in our hotel.

Room prices: SGL 160.00 EUR, DBL 185.00 EUR

Forenom Aparthotel Lahti (*)**

Forenom Aparthotel Lahti is located in the Lahti city center, 15 min drive from the venue. The hotel offers a 24-hour self-check-in, a keyless entry system and fresh, modern rooms with free Wi-Fi and kitchen facilities. Each room has a flat-screen TV as well as a microwave, fridge and tea/coffee making facilities. Guests can enjoy a restaurant and grocery store in the same building. A variety of restaurants, cafés and shops are also situated nearby

Room prices: SGL 105.00 EUR, DBL 120.00 EUR (incl. breakfast buffet)

Hotel Grand Lahti ()**

Hotel Grand Lahti is located in the Lahti city center on a quiet side street, only 15-20 min drive from the venue. Free parking in inner court for hotel guests. Each guest room has a TV and private bathroom with shower.

In addition to sauna access, guests can also enjoy free Wi-Fi in the hotel's lobby area.

Room prices starting from: SGL from 100.00 EUR, DBL from 130.00 EUR (incl. breakfast buffet)

More detailed descriptions of the hotels, including location, room types and exact prices for different room categories, cancellation rules etc. can be found on the OC website at www.lahti-wc2019.fi. Hotel booking is done with the attached hotel forms or preferably via the OC website. Hotel booking is managed by Lahti Region, a regional event management agency.

Contact information for the Travel Agency Lahti Region is:

Ms. Arja Heinämäki

Salpausselänkatu 7

15110 Lahti, Finland

Phone: +358-40-1984968

E-Mail: sales@lahtiregion.fi

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Accommodation is paid against invoice. 50% at preliminary reservation and rest at final reservation to Lahti Region. Lahti Region will send the invoice by email. Banking details are in the invoice.

Deadline for preliminary booking is **10 APR 2019**, Deadline for final booking is **10 JUN 2019**.

NOTE: Please remember to submit the preliminary booking. We cannot guarantee accommodation with only a final booking.

Note: Neither the ISSF nor the OC will accept any payments for accommodations. Payments for hotel reservations must be made to the event management agency Lahti Region via bank transfer according to their instructions.

Food Service at the Shooting Range

A catering service with both hot and cold meals, snacks and refreshments is available at the range.

9. Travel and Transportation

Travel – Arrival

The official airport is the Helsinki-Vantaa airport (HEL). It is also possible to arrive in Lahti by car taking a ferry from Sweden, Estonia or Germany, arriving either to Helsinki or Turku. Lahti is also reachable by train from Helsinki, Turku, Tampere or St. Petersburg (Russia).

Airport pick up – Transportation to the Official Hotels (and return for departure)

Pick up is from the Helsinki-Vantaa airport only. Delegations arriving at other airports or by ferry or train are responsible for their own transport unless agreed separately with the OC. OC staff will be available at the Helsinki-Vantaa baggage reclaim areas and will assist in the customs clearance and with the transport to the official hotels. Anyone arriving before the official arrival day is responsible for his/her own transport to the hotels unless agreed separately with the OC. Anyone departing later than on the official departure day is also responsible for own transport to the airport unless separately agreed with the OC. Pick up is to/from official hotels only unless separately agreed with the OC. Any special pickup may invoke an extra charge.

Airport Transportation Fee

Depending on the size of the arriving groups the transport to the hotels will be either by bus, mini bus or car. Depending on the hotel the distance from the airport to the official hotel is 110-140 km. A transport fee of **100.00 EUR** per person is charged for transport from the airport to the official hotel. This fee includes transport back to the airport.

Local Transportation – Shuttle Service

There is a daily shuttle service free of charge (persons with accreditation) from the official hotels to the shooting range and back. The shuttle service starts on the official arrival day and ends on the last day of the competition. Depending on the hotel the duration of the trip is 20-45 min. The shuttle service schedule will be available daily on www.lahti-wc2019.fi.

Public transport (bus) to Lahti city center is available at a short walking distance for anyone wishing to utilize public transport. More information at the range.



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10. Competition Related Procedures at the Shooting Range

Technical Meeting

The Technical Meeting will take place on 14 AUG 2019, at the shooting range.

Each participating ISSF Member Federation is kindly requested to have at least one representative present at the Technical Meeting to receive updated information regarding Final Competition and Training Schedules, draw procedures and other important issues related to the ISSF World Cup.

The time of the meeting will be confirmed after the Final Entry Deadline.

Storage of Firearms and Ammunition

There is no gun storage at the range. Guns can be stored in their gun cases in the hotel rooms. Ammunition can be stored at the range, or in the hotel rooms. Hotel rooms where guns are stored must be kept locked at all times.

Ammunition

Renowned imported cartridges will be available for sale at the shooting range at around 10.00 EUR per box of 25. It is possible to pre-order the quantity of ammunition requested. Please send your requirements and inquiries directly to the OC using the ammo pre order form available on our website at www.lahti-wc2019.fi. A payment of 50% in advance is required to have a firm order.

Doping Control Tests

The Organizing Committee will conduct Doping Controls Tests according to the ISSF Anti-Doping Rules and the ISSF Test Distribution Plan 2019 under the supervision of the ISSF Technical Delegate.

11. Ceremonies

Opening and Closing Ceremony

The Opening Ceremony will take place on 14 AUG 2019. The place and the time of the Ceremony will be announced at a later stage.

There will be no Closing Ceremony.

Victory Ceremony

The Victory Ceremonies will take place at the Finals range immediately after the end of each Final (see also: Final Competition Schedule).

During the ceremonies the athletes are required to present themselves in their official national uniform or national tracksuits (tops and bottoms).

Flags and Anthems

There is no need for bringing flags or national anthems. These are provided by the Organizing Committee.



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12. Weather Information

The weather in mid-August is usually agreeable with day temperatures from 18-25°C. Mainly westerly winds 0 – 5 m/s. In mid-August the length of the day is approx. 15 hours. For current weather information see the weather services at www.fmi.fi

13. Media Relations

All Media representatives must register for the ISSF World Cup by using the Media Accreditation Form (Annex 9).

There is a media center at the range equipped with a wireless internet service. Press conferences will be held on a need to be basis. Information will be available on the OC website and in the media center. Any team wishing to hold a press conference should contact the OC in advance. Any questions regarding media should be directed to: media@lahti-wc2019.fi.

All Finals will be covered by ISSF TV and will be displayed on the ISSF website www.issf-sports.org.

14. Industry Service

Industry vendors and services are welcome and will be provided an area to promote their service. To request vendor space, please contact the OC via email or by phone. A fee may be charged for allocated space and requested services. A gun repair service is available at the range.

15. Annexes

All necessary Registration Forms are attached to this General Information.

16. Summary of Deadlines

The Summary of Deadlines is attached to this General Information.

17. Social and Cultural Activities

Information regarding cultural and recreational activities will be available on the OC website and at the range during the competition. For general and specific information on Hollola see www.hollola.fi, for Lahti see www.lahti.fi, for the Lahti region see www.visitlahti.fi/en, for Finland see www.finland.fi